



RIO GRANDE COUNCIL OF GOVERNMENTS  
BOARD OF DIRECTORS MEETING

October 25, 2024

10:00 AM

8037 Lockheed, Suite 100

El Paso, Texas 79925

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Meeting ID: 298 496 485 706

Passcode: BvwDw8

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1. Roll Call and Determination of Quorum
  2. APPROVAL OF MINUTES OF THE PREVIOUS MEETING
  3. PUBLIC COMMENTS
  4. FINANCE

4.1. FY 2025 Approval of Investment Policy

Approve and authorize the RIOCOG President and Executive Director to sign the FY 2025 Investment Policy.

Judy Cisneros, Finance Director

4.2. FY 2025 Investment Officers

Approve and authorize Annette Gutierrez, Executive Director; Judy Cisneros, Finance Director; Stephanie Juarez, Accounting Supervisor; and Alyce Acosta, Accountant I, as the Rio Grande Council of Governments' Investment Officers for FY 2025, to comply with the Public Funds Investment Act.

Judy Cisneros, Finance Director

4.3. Update Signatories for Bank Accounts Held at Wells Fargo, NA, for FY 2025

Approve and authorize the Board President, 1st Vice President, 2nd Vice President, Executive Director, and Finance Director to be designated as signatory authority for bank accounts held at Wells Fargo, NA, for FY 2025.

Judy Cisneros, Finance Director

4.4. Fixed and/or Expendable Assets Transfer or Disposal

Approve and authorize the transfer and/or dispose of fixed and/or expendable assets. Approved assets will be removed from the inventory asset listing.

Judy Cisneros, Finance Director

4.5. Presentation on the Public Funds Investment Quarterly Report for accounts held at Wells Fargo for FY 2024

Presentation on the Public Funds Investment report for the fourth quarter of fiscal year 2024 for bank accounts held at Wells Fargo; Operating, 911, and TCEQ.

Judy Cisneros, Finance Director

5. ADMINISTRATION

5.1. Creative Kids 25th Anniversary

Approve and adopt a resolution recognizing the 25th Anniversary of Creative Kids, based in El Paso, serving the Paso del Norte region.

Annette Gutierrez, Executive Director

5.2. FY 2025 Finance Committee

Approve and authorize the creation of the RIOCOG FY 2025 Finance Committee.

Annette Gutierrez, Executive Director

5.3. FY 2025 Cooperative Purchasing Programs

Approve and authorize the RIOCOG to use certain cooperative programs for FY 2025.

Annette Gutierrez, Executive Director

- 5.4. AECOM contract for Region 14 Upper Rio Grande Flood Planning  
Approve and authorize the RIOCOG Executive Director to enter into a contract with AECOM to provide Technical Consultant services for the Region 14 Upper Rio Grande Flood Planning Group.  
Annette Gutierrez, Executive Director
- 5.5. El Paso Transportation Service, Local Government Corporation agreement with the Rio Grande Council of Governments  
Approve and authorize the RIOCOG Executive Director to enter into an agreement with the El Paso Transportation Service, Local Government Corporation for administration services of the organization.  
Annette Gutierrez, Executive Director
- 5.6. Presentation on Conflict of Interest Letters  
Presentation from the Executive Director to inform the board of the importance of signing the Conflict of Interest Letter.  
Annette Gutierrez, Executive Director

## 6. REGIONAL SERVICES

- 6.1. FY 2025 Solid Waste Advisory Committee: Regional MSW Application List and Recommended Allocations  
Approve and authorize the board to submit the FY 2025 Municipal Solid Waste Applicant funding recommendations and Resolution to the Texas Commission on Environmental Quality, Office of Waste–Waste Permits Division.  
Marisa Quintanilla, Regional Services Director
- 6.2. FY 2026 First Responders Preparedness Planning Group Policies & Procedures and Risk-Informed Methodology  
Authorize and approve the board to submit the Fiscal Year 2026 Regional State Homeland Security risk-informed methodology, First Responder Preparedness Planning Group's policies & procedures, and resolution affirming the revised policies and procedures and risk-informed methodology to the Public Safety Office within the Office of the Governor Homeland Security Grants Division.  
Marisa Quintanilla, Regional Services Director
- 6.3. FY 2026 First Responders Preparedness Planning Group's Membership

Authorize and approve the board to submit the FY 2026 First Responders Planning Group membership and resolution affirming the Committee's composition to the Public Safety Office within the Office of the Governor Homeland Security Grants Division.

Marisa Quintanilla, Regional Services Director

6.4. FY 2026 Regional Criminal Justice Advisory Committee Planning Alliance Policies and Procedures

Approve and authorize the board to submit the Fiscal Year 2026 Regional Criminal Justice Advisory Committee planning alliance policies & procedures, and resolution affirming the revised policies and procedures to the Public Safety Office within the Office of the Governor Criminal Justice Division.

Marisa Quintanilla, Regional Services Director

6.5. Regional Criminal Justice Advisory Committee Bylaws

Approve and authorize the board to submit the revised Regional Criminal Justice Advisory Committee (RCJAC) Bylaws and resolution affirming the amendments to the RCJAC Bylaws to the Public Safety Office within the Office of the Governor Criminal Justice Division.

Marisa Quintanilla, Regional Services Director

6.6. FY 2026 Regional Criminal Justice Advisory Committee's Membership

Approve and authorize the board to submit the Fiscal Year 2026 Regional Criminal Justice Advisory Committee membership and resolution affirming the Committee's makeup to the Public Safety Office within the Office of the Governor Criminal Justice Division.

Marisa Quintanilla, Regional Services Director

6.7. Fire Department's Insurance Service Office (ISO) Rating Determination

Presentation on the requirements that will be necessary to complete an ISO review. Marisa Quintanilla, Regional Services Director, and Chief Roger Esparza, will provide the information. Between January and February of 2025, ESD #2 and the water districts within ESD #2's footprint will be required to complete the ISO review. The review will include yearly hydrant inspections and hydrant flow tests. Additionally, the design of the district's water system and all records must be provided to the ISO's review team, as this is a state mandate by the Texas Department of Insurance.

7. AREA AGENCY ON AGING

7.1. Update on the Senior nutrition meal program

Presentation on the Senior nutrition program from Yvette Lugo, Area Agency on Aging Director. The nutrition program provides funding to purchase congregate and home delivered meals in the six-county region.

8. ANNOUNCEMENTS

9. ADJOURNMENT

EXECUTIVE SESSION

The Rio Grande Council of Governments may retire into EXECUTIVE SESSION pursuant to the Texas Government Code, Chapter 551, Subchapter D, to discuss any of the following: (The items listed below are matters of the sort routinely discussed in Executive Session, but the Rio Grande Council of Governments may move to Executive Session any of the items on this agenda, consistent with the terms of the Open Meetings Act.) The Board will return to open session to take any final action and may also, at any time during the meeting, bring forward any of the following items for public discussion, as appropriate.

- Section 551.071 CONSULTATION WITH ATTORNEY
- Section 551.072 DELIBERATION REGARDING REAL PROPERTY
- Section 551.073 DELIBERATION REGARDING PROSPECTIVE GIFTS
- Section 551.074 PERSONNEL MATTERS
- Section 551.076 DELIBERATION REGARDING SECURITY DEVICES
- Section 551.087 DELIBERATION REGARDING ECONOMIC DEVELOPMENT
- NEGOTIATIONS
- Section 551.089 DELIBERATION REGARDING SECURITY DEVICES OR SECURITY
- AUDITS; CLOSED MEETING